



BABALOU

A Property Management Company



You're moving out. We get it you're busy and there is a lot to get done. Without a checklist sometimes things can be forgotten. So we have provided a checklist for you as a convenience to help ensure that Babalou Properties can return as much of your deposit as possible. There may be some items not listed that do require cleaning or maintaining in order to receive a full deposit return. A few quick reminders are:

- ❖ We must know what day you're moving out. Also what your forwarding address will be.*
- ❖ If departing in the winter, please ensure that the thermostat is set at 60 degrees.*
- ❖ Utilities are to remain on and in your name until the last day of your lease or a written and agreed upon vacating date.*

Cleaning can be a difficult task sometimes. If you feel the need for a professional service we can provide a list for you.

General Cleaning:

- Any alterations made to the house must be returned to original condition (I.E Painting) unless agreed upon in writing.*
- Non-carpet floor should be free from stains, debris, dust, and freshly mopped upon move out.*
- Windows, sills and door tracks need to be wiped out. All curtain rods, shades and blinds that were provided with the house must be cleaned and left in working condition.*
- All walls, ceilings, closet interiors, and plant ledges must be free of dirt, dust, grease and stains. A light cleanser like "magic eraser" or vinegar will take off most black marks.*
- All woodwork moldings, door trims, and baseboards must be free and clear of dust, debris and stains.*
- All electrical outlets, must be free and clean of dirt and smudges, cracked plates should be replaced.*
- All lightbulbs must be in working order and light fixtures cleaned. Replace burnt out bulbs.*
- All smoke detectors must be accounted for and in good working condition.*
- Laundry and utility room must be free and clear of dust, debris and stains.*
- Washing Machine and Dryer (if applicable) must have the exterior and interior cleaned, the filter screen must also be left free of lint.*
- All holes left in walls are a responsibility of the tenant and are expected be spackled with a light weight spackle. If larger holes or molly bolts are made, it is best to leave the holes to a professional.*



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Kitchen:

- *All exhaust fans and vent covers should be in working condition and clean of dust and grease. Filters are dishwasher safe.*
- *Cabinets, shelves and countertops are to be free and clear of dust, debris, grease and stains.*
- *Refrigerators and freezers (if applicable) should be cleaned inside, outside, above as well and below. *DO NOT disconnect them**
- *The grill/vent on the bottom of the refrigerator should be cleaned.*
- *Dishwashers (if applicable) must be cleaned inside and outside, with the lip inside the door being cleaned as well.*
- *Garbage disposals are to be cleared and running freely with no odor.*
- *Kitchen walls are to be free and clear of dust, debris, grease and stains.*

Bathrooms:

- *All bathroom walls and floors must be cleaned including grout and caulking.*
- *All tubs, showers, and sinks must be cleaned, and disinfected with no residue left behind.*
- *All mirrors and light fixtures should be wiped down and missing bulbs replaced.*

Exterior:

- *All trash, yard debris, and personal items must be removed from the property. If trash is not scheduled for the day you vacate make arrangements for it to be picked up.*
- *All flower beds, shrubs, should be clean from weeds, leaves and debris.*
- *All grass is to be cut with clippings removed from property.*
- *Walkways, driveways and sidewalks should be clean from obstructions, and debris.*
- *All new oil stains must be removed from garage & driveways*
- *Garage must be swept.*
- *Animal waste must be removed.*
- *All holes are to be filled in with soil.*
- *Yard should be watered and in healthy condition (including flowers).*
- *A property manager will inspect the property only after all keys have been returned. Anything left in/at the property at the time will be considered abandoned and no value.*

Keys:



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- All keys and garage remotes must be returned to Babalou at the time of inspection or placed in rent dropbox.
- Property will only be inspected once ALL keys are returned therefore completely vacating the property. Rent will be charged until all keys are received.

Security Deposit

- A final inspection will be completed once all the keys have been returned. Once damages are fixed an itemized list with cost will be provided to you.
- Your deposit will be returned to you within 30 days of all keys being returned or end of lease whichever is longer, provided a forwarding address is available.

Estimated costs:

The prices provided on this sheet are only a guideline and are subject to change based on actual costs. Receipts can be provided.

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|---------------------------------------|------------------------|
| ✓ General Cleaning | \$55.00 |
| ✓ Blind cleaning | \$55.00 |
| ✓ Furnace filter | \$39.00 |
| ✓ Paint touch up | \$55.00 |
| ✓ Landscaping Maintenance | \$39.00 Plus materials |
| ✓ Mowing and weeding | \$55.00 |
| ✓ Hauling | \$39.00 + Dump Fees |
| ✓ Keys and locks | \$39.00 |
| ✓ Garage door controls | \$55.00 + Materials |
| ✓ Missing lightbulbs. | \$5.00 Each |
| ✓ Repairs Will be done at Cost | |